



BUILDING PERMIT APPLICATION
Town Hall - One Main Street - P.O. Box 360
Brookline, NH 03033
(603) 673-8855

Received by:
Date:
Fees:
Permit #:

To Build, Alter, Repair, Install, or Change Buildings, Land of Uses

BUILDING LOCATION

Address:
Map: Lot: Zone:

APPLICANT (Please print) Business Name (if applicable)
Applicant name: Contact:
Daytime phone: Applicant's mailing/home address:
Email address:

Description of work to be done: (Be specific, attach additional sheets as needed. Application must contain information to determine compliance with appropriate Ordinances, Regulations and Laws). Include location and specify size and dimensions of each building, room, shed, pool, etc. or addition. Scaled plans are required for all buildings, structures, and dwellings, as well as any remodeling or additions.

Type of Permit: Single Family Multi-Family/Duplex Addition/Alteration Demolition
Garage/Barn Deck/Porch/Sun Room Pool Shed
Sign Driveway

of Stories # of Bathrooms # of Bedrooms Wood Frame Steel Frame

Other Contractors: (Include copy of License and business card for each)

SEPTIC: Name: License: Expires:
Email: Address: Phone:
HVAC: Name: License: Expires:
Email: Address: Phone:

For Electrical and Plumbing, please see the Building Inspector for separate permits.

NOTE:

- No changes from the above information can be made without written approval from the Building Department. Construction activities shall not commence until the Building Permit is issued.
I further acknowledge that the proposed structure or improvements shall not be occupied or otherwise utilized without the issuance of a Certificate of Occupancy and only after all necessary inspections have been requested and satisfactorily completed.
Building Permits shall expire and become invalid if construction which is deemed to be installation of footing and foundation has not started within six months from the date of issuance.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of Applicant: Date:

Signature of Property Owner: Date:

The Application Checklist must also be completed. See reverse.

APPLICATION CHECKLIST

Illegible or omitted information may result in delays or denial

- Completed and signed application
- Building plans to scale (stamped plans may be required)
- Plot plan showing location of new or accessory building (to scale)
- Additional permits and applications (sign, driveway, utilities connection, stormwater, etc.)
- Off-Site Improvement Fee

PLEASE CHECK ALL THAT APPLY:

- Property located in a floodplain area
- Property located in the Shoreland Protection District (NH DES permit required)
- Site disturbance of less than 5,000 SF (Stormwater permit not required)
- Site disturbance of more than 5,000 SF but less than 20,000 SF (Stormwater permit required)
- Site disturbance of more than 20,000 SF but less than 43,500 SF (Stormwater permit & SWMP required)
- Site disturbance of more than 43,500 SF (Stormwater permit, NOI & SWPPP required)
- New Driveway
- New Well
- New Septic System
- Fire suppression system
- New or replacement signage

<i>PLEASE PRINT ALL INFORMATION</i>			
	Name	Address, State, Zip Code	Phone Number
Property Owner			
Contact Information			
Contractor			
Engineer/Architect			

Signature of Applicant: _____ **Date:** _____