



**TOWN OF  
BROOKLINE, NEW HAMPSHIRE**

**BOARD of SELECTMEN**

**P.O. BOX 360 – 1 Main Street  
BROOKLINE, NH 03033-0360**

[Selectmen@brookline.nh.us](mailto:Selectmen@brookline.nh.us) <http://www.brookline.nh.us>

Telephone (603) 673-8855  
Fax (603) 673-8136

## **Secretary/Clerk**

Secretary/Clerk, full time position, 35 hrs. per week, Mon. - Fri., plus an occasional evening meeting. Must have PC experience, be organized and have strong written and verbal skills, proficient in business office tasks, professional attitude and ability to work courteously and tactfully with the public. High School graduate or equivalent. We are an equal opportunity employer. Applications are available at the Brookline Town Hall, Monday through Friday from 8 am - 2 pm. or by calling 673-8855, ext. 214. Applications and/or resumes must be received by Wednesday, January 4, 2006 at 2 pm.

Board of Selectmen  
Brookline NH

Secretary ad

12/14/05