

Brookline Public Library Board of Trustees
December 11, 2007 7 p.m.

Ed Cook, Chair
John Lindgren
Rebecca Allen (taking minutes)
Myra Emmons

Meeting called to order at 7:10 p.m.

Discussion of the Holland Flooring Broadloom and Carpet Tile quotes and Devine Carpet Tile quote. The Holland quote includes moving furniture; the Devine did not. Rebecca is awaiting an update on the Devine on what it would cost for them to move furniture. Removing that from the quotes and comparing the exact same carpet, Holland is 9.7% more than Devine.

The doors currently rub on the carpet. They should be adjusted to not wear on the new carpet. Some areas have much heavier wear than others, but all of the carpet is very worn.

The stairs are the highest priority because of safety concerns. Carpet tiles would allow trails that show wear to be replaced selectively. The Broadloom would be 20-30% less. The next priorities are: Children's Room, YA room, New Books, Office. Rebecca will consult with the vendor(s) regarding using broadloom for the downstairs and carpet tile for the upstairs. She will also ask the vendor(s) to run the quotes both ways for downstairs. If carpet tile is less expensive, we'd prefer that. Rebecca will also ask if we should buy extra boxes of tiles and store them for possible future replacement and if so how many and the cost of that.

The magnetic holdbacks are partially installed but not complete. Rebecca will contact Brian Fessenden regarding the status of the holdbacks.

Lacking any other criteria to choose between vendors, the Board will select the less expensive.

The Board authorizes Myra to choose a particular carpet from any of: No Limits, Change in Attitude or High Voltage from Shaws.

Rebecca has contacted Russ who is able to assist with managing take down and set up of office computers as long as he is included in scheduling. Myra and Rebecca did some logistical planning on moving and storing books. Staff would be paid assuming the closure is a small number of days. Subject to information from the vendor, we would like to keep the library open downstairs while the upstairs is being done. Rebecca and Myra will consult with vendors to try to minimize time the library is closed. Deb will be asked to help recruit volunteers to move books.

Rebecca moved to adjourn the meeting at 8:20 p.m.