

Minutes of The Board of Library Trustees – Sept. 5, 2006 – 7:30 PM
Brookline, NH

Present: Eleanor Amidon Jodi Tochko
 Russell Heinselman Ann Somers
 Loring Webster
 Helen Ballou

Minutes

Upon motion by Loring, seconded by Russ, it was moved to accept the minutes of The Board of Library Trustees' meeting of June 6, 2006 as written. Motion passed unanimously.

Treasurer's Report

Russ had met with bank officers. The Library should be receiving more interest. Also, Russ will investigate moving the Library's savings into the N.H. deposit interest pool, where municipalities can invest.

For the period ending August 31, 2006, the Treasurer's Report shows a balance of \$45,830.55. The report was accepted.

New Business

Budget- The 2007 budget was discussed. A completed report will be submitted to the Selectmen and the Finance Committee on October 2, 2006.

Maintenance and Improvements- Upgrades are needed to the building, such as new carpeting, refinishing the floors, garden upkeep and repainting the flagpole. Jodi will compile a list of the work that needs to be done.

Old Business

Facilities Committee- Loring described the committee's progress:

Library Surveys- The library surveys are complete. There are 3 types:

- 1) for individuals
- 2) for organizations and committees
- 3) for selected libraries

The individual surveys will be distributed by volunteers at the Town Hall, Dump, Library, and at CSDA during the Primary.

Architect-Dennis Mires was selected as the architect. His initial fee of \$12,700 will cover 3 phases of the project: needs assessment, site selection, and preparation/presentation at Town Meeting. The Selectmen will review the contract and sign it.

Land- There are several possible sites: the Town Ball Field, the corner of North Mason Road and Rte. 13, and a parcel in the center of town.

Book Sale- There is no location for the book sale, which will be held on Oct. 14, 2006.

Internet Meetings- Helen raised a question about the definition of Internet meetings after having received a detailed e-mail from a Trustee. Internet meetings are not clear-cut. When 1 Trustee e-mails 2 other Trustees then this action constitutes a quorum. It is considered a meeting. Any fact-finding should be reserved for the monthly meetings. It was agreed upon at the April 2006 meeting that the Board would not conduct any Internet or telephone meetings.

The next regular meeting will be held on Tuesday, October 3, 2006 at 7:00 pm.
Upon motion by Russ, seconded by Helen, the meeting was adjourned at 9:58 pm.

Respectfully submitted,

Helen J. Ballou