

Minutes of The Board of Library Trustees – June 6, 2006 – 7:30 PM
Brookline, NH

Present: Eleanor Amidon Jodi Tochko
 Russell Heinselman
 Loring Webster
 Barbara Coon
 Helen Ballou

Minutes

Upon motion by Russ, seconded by Loring, it was moved to accept the minutes of The Board of Library Trustees' meeting of May 2, 2006 as written. Motion passed unanimously.

Treasurer's Report

For the period ending May 31, 2006, the Treasurer's Report shows a balance of \$42,536.46. The report was accepted.

Old Business

Book Sales – The official total for the Paperback and Bake Sale is \$818.50. The date for the next sale, which is the Hardback and Bake Sale is set for October 14, 2006. *There is no location to hold it at!* Any helpful suggestions are gladly welcomed.

Children's Department – The Friends of the Brookline Public Library donated \$1,000.00 for summer programs in the Children's Department.

Water Testing – Jodi distributed the test results from Skillings and Sons prior to the June meeting in order to allow the Trustees to review them. One aspect of the report showed an elevated sulfate level. Geoff Couris had also recently dropped off more information about sulfates, which Jodi distributed. The raw and treated water at the Library meet all EPA drinking water standards although it may not be the best tasting water in town. It has a slight odor and color, which dissipates when the water is run. Sulfates sometimes have a laxative effect. Some concern was expressed about the level of gypsum present in the water and a suggestion was made to sign up with an out-of-state water service. There is a concern about cups of water being left around the library and also spillage. Jodi will investigate the cost of a water service and she will gather treatment and filtration options and estimates from Geoff. It was decided to release the letter and report from Skillings and Sons to the Selectmen. Jodi will post them in the Library.

Shelves – The new shelving looks great! The replacement portions came in and they are in place.

Fire Safety Re-Inspection:

- After much discussion and peering around shelves, Woofie suggested that the cord for the CD light be taped along the top of door and the bookcase.
- The Exit signs are up to code. Jodi will ask Scott Knowles for a confirmation letter.
- The smoke detectors were tested. Brian Fessenden suggested replacing the heat detectors with smoke detectors. Brian will talk to Scott about it.

General Maintenance:

- The lever lock is on the custodial closet.
- Dave Monson from Armstrong Heating and Cooling suggested that a trial be run with filters to determine what condition the ducts are in. Jodi will investigate.

Of Mice and Men – Dave Partridge will bring in the Havahart trap. There has been no new evidence of any mice. A suggestion was made to keep all food in airtight jars instead of plastic bags and to make sure that all lids are tightly closed.

New Sign – Jodi spoke with Chuck Bunker about the new sign. He can make it, paint it and set it in sideways in cement (Clarence says that there is room), for \$750.00. Jodi will ask him to proceed.

N.H. Rocks Rocks! - Thanks are in order for N.H. Rocks' generous but unexpected donation of crushed stone in the parking lot. Tommy Shutt spread it out.

Thank you Tommy!

Weeding of Books - An inquiry was made into the progress of the book weeding. Jodi is getting it done ASAP. Plans are being made for a volunteer with a truck to help move the books that are processed and ready to go.

Alternate Trustees – There have been no offers for the alternate Trustee positions.

Facilities Committee – Loring reported that the Library is the primary project that was undertaken at the May 4th meeting. The Library requirements were submitted. A survey is being prepared. A list of architects who have experience working with libraries is being compiled. One architect will be selected to view the existing building and lot and report on the feasibility of expansion and other options. Available lots in town are being identified. Jodi is chairing the Physical Space Needs subcommittee. The next Facilities Committee meeting is June 29, 2006.

Policy – The policy manual up to section 5 was discussed and revised. The remainder of the policy will be addressed at the next meeting.

New Business

Louise Price – On May 22, 2006, the Selectmen honored Louise Price for her 27 years of outstanding service and dedication to the Library and the Town of Brookline.

Thank you Louise! You are the Best!

Closed Sessions – An inquiry was made into the handling of closed sessions.

The State of NH website was stated as an important resource for NH RSAs, rules, and guidelines.

The next regular meeting will be held on Tuesday, Sept. 5, 2006 at 7:30 pm.

Upon motion by Russ, seconded by Loring, the meeting was adjourned at 9:40 pm.

Respectfully submitted,

Helen J. Ballou

