

-Circulation statistics; Myra will email corrected statistics through August 2009 to the board. She reported that in August 5,578 items were checked out/renewed.

-There was a discussion about covering program costs for the remainder of the year. John suggested that Myra talk to the Friends about a donation. If she lets them know at the beginning of the year what the projected costs are, then the Friends could budget for it.

-Ed inquired if there was a computer available to demo open source software. Myra will check with Dory and Russ.

-Betsy offered to email information about free on-line classes through the NH Local Government Center (LGC).

-There was a discussion about loaning out new titles through ILL. Betsy stated that the former policy was to not Inter-Library Loan any titles from the library's new book shelf.

-Ed volunteered to clean out an outside flood light.

-Myra will email an updated staff contact list to the board.

Bird Case: Helen will organize the placement of the bird case on the first floor.

Carpeting: Holland Flooring gave Myra a quote of \$5,522.00 which includes removing old carpeting, moving the shelves and books, and installation. Myra reported that it is good commercial grade, stain resistant carpeting. She is waiting on a quote from Devine. Myra will double check about book moving, ask how long it will take to complete, and get samples.

2010 Budget: Betsy will forward the budget information to Myra and the board when she receives it. Louise will speak with Rena about reserving one of the halls in town for a special library trustee budget meeting, date to be determined later. Louise will notify Myra and the board. The date will be publicly posted. Myra would like extra hours for the staff for the summer reading program next year. Betsy stated that sub hours could be utilized. Other issues to consider are: a new tech person, creating a maintenance line item on the Town portion of the budget template, a dumpster, copier maintenance, and renewing the parking lot lease. Betsy asked that Myra check with the staff for a "wish list."

New Business

Telephone System: Myra reported that there have been problems with the library telephones. There is frequent static and connections get cut off. Myra will talk with Russ about options for a new phone system.

Reports: The majority of the board is satisfied with the reports submitted.

Patron Request: A patron has asked to borrow one of the historic pictures at the library for a museum exhibit for two months. The value of the picture will have to be determined and a contract written up. Myra will follow up on it.

Physical Inventory: Betsy asked about conducting a physical inventory of the equipment, furniture, and collection at the library. The collection data could be taken from Athena and transferred to a spreadsheet and a physical count could be taken of the collection. Either the collection or the equipment/furniture inventory could be taken by December of this year, and the remaining project could be completed next year. A physical inventory was recommended as part of a disaster plan.

Cataloging: A discussion will be held at a future meeting.

Non-Public Session-

Upon motion by John, seconded by Betsy, is was moved to enter into non-public session in accordance with RSA (91-A:3 II (a)). Motion passed unanimously (Ed-yes, John-yes, Louise-yes, Betsy-yes, Helen-yes).

The board discussed renewing Myra's contract after Myra excused herself from the meeting room. It was determined that a contract was put into place by the previous board which had

hired Myra to protect her from unreasonable removal by any future boards. Helen was concerned about the accuracy of some reports/statistics. The board unanimously agreed to renew Myra's contract for the position of Director for two years at her present salary. Myra returned. Ed signed Myra's new contract, which Betsy had prepared. A copy will be given to Myra and the original will be placed in her personnel file.

Upon motion by Helen, seconded by Ed, it was moved to adjourn the non-public session. Motion passed unanimously.

Upon motion by Helen, seconded by Betsy, the meeting was adjourned at 9:38 pm. The next regular meeting will be held on Thursday, October 8, 2009 at 7 pm.

Respectfully submitted,

Helen Ballou