

-Myra reported that Dory prepared the March statistics without any problems. Thanks Dory, nice work!

Light Covers- Ed helped with replacing the broken light covers. The Town will receive grant money for energy efficient lighting. The light fixtures at the library will probably be replaced.

List of Chairman's Duties- Ed will check the trustee book for his list of duties of the Chairman and add it if it is not there.

Carpeting- Myra suggested renting double sided, wheeled shelving (at a cost of \$1350.00) instead of purchasing boxes to move the collection when the carpeting is installed. Kathy from Holland Flooring reworked the quote, which is \$600.00 less than the last quote. The new price, including renting the shelving, still falls below the budgeted amount. Myra and the board spoke with Kathy and Bill from Holland during the meeting to finalize a date and work out logistics. They set a date for May 20, 21, and possibly the 22nd. The library will be closed while the carpeting is installed. Myra will organize volunteers and notify patrons. Myra will finalize the contract with Kathy and Betsy will sign it.

NH State Library Report- The State Library report was signed by board members. Myra will send it.

Landscaping- Ann Somers has been maintaining the landscaping at the library. She had contacted Ed with a list of questions and asked if the board would like her to continue to work on it. The board would like to thank Ann for her efforts and would appreciate her continued support. Ed will advise Ann to approach the Board of Selectmen with material or building issues. Helen will contact a friend who is a professional tree pruner about pruning the trees in front of the library for next winter.

Maintenance- Myra gave a maintenance update.

Programs- Myra gave a programs update. Myra will email the programs report to the board.

New Business

Injury- An employee was injured but did not alert Myra to it until two weeks later so the proper forms were not filled out on time. Myra will contact Rena about it. Myra will review the injury procedure with the staff and volunteers.

Internet Policy- Myra asked about amending the internet use policy. Tabled until the next meeting.

Community Service- There was a discussion about using individuals who need to complete community service hours. It is up to Myra to decide whether or not to use them. Myra should get a copy of the court order and she should submit the hours worked to the State. There were two problems in the past with forged hours/signatures. Myra will get a form from another librarian which should help the process.

National Library Week- This week is National Library Week and Tuesday is National Library Worker's Day. The board signed cards for the staff and the Friends.

Agenda Items- A partial list of agenda items for the next meeting was discussed. Betsy requested that agenda items be submitted by the [Thursday] mornings before the regularly scheduled meetings.

Upon motion by Helen, seconded by Ed, it was moved to enter into non-public session in accordance with RSA 91-A:3, II (a). Motion passed unanimously.

Upon motion by Betsy, seconded by Helen, it was moved to adjourn the non-public session. Motion passed unanimously.

Upon motion by Helen, seconded by Ed, it was moved to seal the minutes of the non-public session of April 12, 2010. Motion passed unanimously.

Upon motion by Helen, seconded by Ed, was moved to accept the sealed minutes of the Board of Library Trustees' meeting of March 1, 2010 as amended. Motion passed unanimously.

Upon motion by Betsy, seconded by Helen, the meeting was adjourned at 9:20 pm. The next regular meeting will be held on Tuesday, May 4, 2010 at 7 pm.

Respectfully submitted,

Helen Ballou