

-BPL Value Calculation for 2008 (see attachment)

- BPL services rendered for 2008 are valued at \$994,483.00

Programs: Vicki volunteered to help with the First Friday Film nights. It was determined that she needs to be paid for her time instead. Two staff members/volunteers need to be at the library during events. Betsy suggested that summer Saturday hours could be used. It was requested that signs are posted to alert patrons when the therapy dogs are in the library.

Closing Policy: The current closing policy will be followed: the director will consult with a trustee to close the library during inclement weather or emergencies. A phone tree was developed: Myra will call the Chairman, Ed, first. If she cannot reach Ed, then she will call John then Betsy, Louise, and Helen until she reaches a trustee and a decision can then be made. Shay, as the Assistant Director, will call Ed, John, etc. if she does not hear from Myra by 8 am to discuss opening/closing the library. Myra will email the staff contact list to the trustees.

Director's Review: Myra revised the director's performance review form to be consistent with the employee performance review form. The trustees will have a non-public session at 8:30 pm on February 3rd to discuss Myra's performance review. A completed review form will be given to Myra to allow her to examine it before she meets with the trustees at a later date. Myra will put the blank director's review form on the library's shared computer drive to allow the staff to anonymously fill out a review on the director.

Collection Development Plan: Myra will meet with Pat to finish the children's section of the collection development plan. Myra will email the completed plan to the trustees when she has finished it.

Upon motion by Helen, seconded by John, the meeting was adjourned at 9:00 pm. The next regular meeting will be held on Tuesday, February 3, 2009 at 7 pm.

Respectfully submitted,

Helen J. Ballou