

- Helen: Update employee and library policy manuals; Increase publicity and ties with the Brookline community; Adopt a trustee code of conduct (as recommended by the NHLTA and ALA); Work on the offsite storage project.
- Louise: Finalize the collection development plan (Myra gave her a copy of the completed children's section).
- Myra: Establish reciprocity with Hollis (each town able to use each other's libraries); Research other operating/software systems; Research fundraising resources and goals.

Old Business

Director's Report –

Myra submitted the following items:

-Director's Report

- The staff evaluations have been completed and filed.
- The front door has cracks in it. Myra will call Clarence for an estimate/appraisal.
- See attached Director's Report for more details.

-Book purchases for January (see attachment)

Public Input- Ann Sommers inquired about a piece of wood underneath one of the newly installed door holdbacks. It is covering part of the mural in the Children's Department. Jodi Tochko offered to contact the artist who painted the mural and ask her to paint it/blend it into the mural.

Town Report: Ed thanked the library board and Myra for a job well done at the recent Selectmen/Finance Committee budget meetings. Good job everyone!

Volunteer Appreciation: Myra offered ideas for the annual volunteer/sponsor/trustee/Friends appreciation event. It was decided that Myra would assemble a gift basket with individually wrapped tokens of appreciation.

Upon motion by Betsy, seconded by Louise, it was moved to approve \$100.00 for the volunteer appreciation basket. Motion passed unanimously.

Non-public Session-

Upon motion by Helen, seconded by Louise, it was moved to enter into non-public session in accordance with RSA (91-A:3 II (a)). Motion passed unanimously (Ed-yes, John-yes, Louise-yes, Betsy-yes, Helen-yes). Myra excused herself from the meeting.

Upon motion by Helen, seconded by John, it was moved to adjourn the non-public session. Motion passed unanimously.

Upon motion by Helen, seconded by John, it was moved to seal the minutes of the non-public session of February 3, 2009. Motion passed unanimously.

Upon motion by Helen, seconded by John, the meeting was adjourned at 12:01 am. The next regular meeting will be held on Tuesday, March 3, 2009 at 7 pm.

Respectfully submitted,

Helen J. Ballou