

aside from the 2008 budget to cover the cost of repairing the flagpole. Myra will order enough salt for the water system for the upcoming year. Approximately \$2000 will be given back to the town in unused facility funds.

Payroll Service: Betsy will contact the payroll service about starting in January. Myra will look into coordinating with Rena for the weekly trips.

Town Report: The library's portion of the town report will be the focus of the next meeting. Betsy requested that everyone bring in a list of 'library accomplishments.'

Fine Money: Someone has generously offered to match donations to the Nashua Soup Kitchen, up to \$500,000. Myra inquired about having a program where fine money would be donated to the NSK- similar to the "food for fines" program. While a worthy endeavor, by law, fine money can only be used toward media purchases. Instead, Myra will set up a display at the library, highlighting the offer.

Old Business

Director's Report –

Myra submitted the following items:

-Director's Report

- Deb has created a very nice library e-newsletter (see attachment)
- Thank you to everyone who helped move furniture when the floors were refinished. They look great! Also, thank you to Russ and Betsy for assembling the tech bar!
- see attached Director's Report for more details.

-Adult book purchases for November

-BPL Value Calculation for Nov. 2008 (see attachment)

- BPL services rendered are valued at \$47,754.00

Myra will call Clarence about recommending someone to install the baby changing station.

Employee Reviews: Myra will conduct performance reviews with the staff. The trustees will pick a date to discuss Myra's review and then meet with her. Helen requested that Myra use the same format for both review forms (Exceeds Requirements, Meets Requirements, Needs Improvement) and add a date and signature line to the director's review form. Myra will adjust the director's form.

Upon motion by Helen, seconded by Betsy, the meeting was adjourned at 9:40 pm.

The next regular meeting will be held on Tuesday, January 6, 2009 at 7 pm.

Respectfully submitted,

Helen J. Ballou