

was in favor of reducing the media line item by \$1000.00. John reported that \$1000.00 was donated by the Friends group towards the software purchase. John noted the importance of maintaining the good relationship between the trustees and the BOS. **Upon motion by Ed, seconded by John, it was moved to amend the automation line item to \$4,600.00, noting that the \$1000.00 difference is made up by a donation from the Friends and Boy Scouts. Motion passed unanimously.** The adjusted balance is \$206,931.00. Myra will update the budget spreadsheet and forward it to Rena and the board.

2012 Holiday Schedule- The 2012 holiday schedule is as follows:

Monday, January 2	New Year's Holiday
Monday, February 20	President's Day
Monday, May 28	Memorial Day
Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Monday, October 8	Columbus Day
Monday, November 12	Veteran's Day
Thursday, November 22	Thanksgiving Day
Friday, November 23	Thanksgiving Holiday
Tuesday, December 25	Christmas Day

New Library Website- Update tabled until the January meeting.

Yearly Report Information-Tabled until the January meeting. Suggestions for revision to the draft town report letter will be emailed to Helen.

Director's Job Description and Performance Review- Tabled until the January meeting.

Disaster Plan- Tabled until the January meeting.

Upon motion by Helen, seconded by Ed, the meeting was adjourned at 9:07 pm. The next regular meeting will be held on Tuesday, January 3, 2012.

Respectfully submitted,

Helen Ballou