

Selectmen Study Committee (SSC)

Meeting Minutes 09/15/2005

7:00 PM to 8:30 PM
Town Library Meeting Room

Meeting called by: Lorna Spargo

Members Present: Lorna Spargo, Rena Duncklee, Linda Saari, Forrest Milkowski

Members Absent: Russell Heinselmann

Agenda Items

Accept Minutes

Review Questionnaire Data

Finalize Communities to Visit

Complete List of Additional Questions

Discuss next steps/Next Meeting

Minutes:

The meeting began at 7:05 PM. Forrest moved, seconded by Rena to accept the minutes. Voted yes 4-0.

Review Data from Questionnaires:

Reviewed Barrington questionnaire and the 5 member summary put together by Russ. It was noted how good the information we are getting and that Barrington went from 3 to 5 and then tried to go back and the item failed. Forrest will continue to get the remaining questionnaires.

Finalize Communities to visit.

It was agreed to visit Bow on Oct 4, Epsom on Sept 26, Hopkinton on Oct 3 and not to visit Haverhill as it is too far away. The committee will look into Barrington after net meeting—They also meet every Monday night. It was slo discussed that we should have a disclaimer in the report that we are gathering peoples' views and opinions and not necessarily facts. Linda noted that Forrest brought up that we should find out what the catalyst was for the petit on in town and that we might want to gather that information for the report. It was suggested that we have a public forum for all residents, but to invite the signers of the petition to come an share view and why the need to a 3 to 5 board and also to share our preliminary data. Rena will get the name on the petition and Lorna will speak to Betty Hall as whe was the sponsor of the petition.

Complete List of Additional Questions

The questions decided on were: (with follow up as needed)

1. What was the catalyst for going from a three to five member board?
2. Have you seen an increase/decrease in productivity of the board? Where has the productivity increase/decreased?
3. Have you had an increase in diversity on the board? In what ways has diversity helped? In what ways has diversity hurt?
4. Have the results/expectations been met for going form a three to five member board? Have the results/expectations changed as a result of going from three to five members?

Forrest will fax the questions to the boards and Linda will provide with fax numbers.

Discuss Next steps:

Visit the communities and record answers to the questions. Set up a public meeting for the town to give an interim report and get public input on 3 to 5 member board.

Next Meeting:

Next meeting will review data from remaining questionnaires, finalize communities to visit in person, and complete list of additional questions to ask during visits.

The next meeting will be **October 27 at 7 PM** in the Town Library meeting room. Agenda will include review of data from remaining questionnaires, review of data from visits, and discussion of meeting to be held on interim findings/input.

Meeting adjourned at 8:30 PM. Forrest move dot adjourn and Rena seconded it voted yes 4-0.

Action item summary:

Rena will post minutes and keep hard copy.

Linda will put together meeting minutes.

Forrest will do the follow up calls and fax questions to the three communities. Linda will provide numbers.

Russ will complete analysis of any 5's if Forrest obtains any additional questionnaires.

Linda will call towns and confirm meetings during Sept. and October

Rena will get petition names. Lorna will contact Betty Hall.

Lorna will-put together agenda for next meeting.

Minutes Approved by:

Rena Duncklee

Russell Heinselman

Forrest Milkowski

Linda Saari

Lorna Spargo