



Town of Brookline Capital Improvement Committee Minutes

Date: July 29, 2008

Meeting Began: 7:08 pm

Meeting Adjourned: 8:20 pm

Present at meeting:

Alan Rosenberg (“Rosie”), Chair – Planning Board Rep.

Ben Cargill – Finance Committee Rep.

Secretary: Lorna Spargo – Member at Large

Ann Somers – Facilities Committee Rep.

Not Present:

Bill Owens, Vice Chair – Board of Selectmen Rep.

1. **Meeting called to order at 7:08 pm by Alan Rosenberg.**
2. **Police Department; Chief Goulden**
 - a. **As requested by the CIC, the Brookline Police Department submitted the necessary CIP forms, filled out efficiently, submitted all other necessary documents, and attended their scheduled hearing.**
 - b. **2007 Dodge Charger**, 13K miles, Patrol Supervisor vehicle, replace in 2014
 - c. **2006 Dodge Charger**, 48K miles, Marked Cruiser #1, replace in 2010
 - d. **2005 Crown Vic**, 33K miles, Marked Cruiser #2, replace in 2011
 - e. **2003 Crown Vic**, 117K miles, Marked Cruiser #3, replace in 2009 and put this vehicle out for auction.
 - f. **2003 Crown Vic**, 122K miles, Chief of Police,
 - g. **2002 4x4 Ford Explorer**, 60K, replace 2009 – becoming expensive to maintain (maintenance issues have been reported for the past two years regarding the Ford Explorer). Put the older animal control car and the older 4x4 out for auction, replacing the two with one 4x4 that would also be the animal control car.
 - h. **2000 Crown Vic**, 136K miles, Animal Control Vehicle – put out for auction.

Preliminary Rating (each): NECESSARY

3. **Ann Somers shared a clarification on the site construction regarding grading and lawns** which would be done at the Safety Complex in conjunction with building a new PD there: “Structural fill is provided to raise building foundation to the required grade and common fill is provided to raise paving and lawn areas to contour the site to shed storm water away from the building. The northwest parking extension shall tie-into the existing parking and shed water toward the existing CB-A. The proposed southwest parking/drive will gradually slope away from the buildings Sally port and tie into the safety complex. Two new catch basins and ADS drain piping have been included for storm water in this SW parking area and tie into the existing CB-C.” “Four inches of topsoil will be spread at new lawn and disturbed areas. These areas to be fine graded and hydro-seeded. ... Two small existing trees are included to be relocated to accommodate the proposed SW parking area. New landscape materials/plants have not been included. ... An irrigation system for lawn areas has not been included in with this estimate.”



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4. **Ben Cargill found a mistake in the July 15, 2008 ver. 1.1 minutes, section 2.b:** Replace “Comment from Ben Cargill” with “Comment from Alan Rosenberg”. The minutes will be renamed to version 1.2.
5. **Ann moved to accept minutes as amended,** Ben second the motion, passed.
6. **Action Items:**
 - a. **Alan Rosenberg** (‘Rosie’) will ask Val to send email and written reminder letters to Highway, Cemetery, Selectmen (Gen. Gov. Buildings), Con. Comm. and Recreation Comm. Include a request for a confirmation (verbal or email) to ‘Rosie’ whether or not they will attend the meeting, if not why. This would allow them to schedule a time.
 - b. **Alan Rosenberg** will contact Brookline School Board to get on the August agenda.
 - c. **Alan Rosenberg** will contact the COOP Board Chairperson, the Superintendent, and the Brookline reps. on the COOP Board to remind them that we need their submission.
 - d. **Ben Cargill** commented that the Security System for the Fire Dept should be moved from Fire Dept to Gen. Gov. Buildings – communication should be sent to the Selectmen from Finance.
7. **Ben Cargill** asked Ann Somers if changes were made to the Safety Complex addition proposal. Ann said that no changes were made from the previous to the new proposal except for a percentage increase.
8. **Ben Cargill** moved to close the meeting at 8:20 pm; Ann Somers second the motion, accepted.
9. **A representative from the following committees/boards did not show up: Highway Dept., Gen. Gov. Buildings, and Conservation Commission.**